



CUMBERLAND VALLEY BAND BOOSTERS
Cumberland Valley Marching Band
P.O. Box 173
New Kingstown, PA 17072

Band Booster Meeting
Thursday, June 15, 2023
7:30pm via Zoom Meeting

Attendance:

- Board Members: Ron V., Maureen D., Amanda N., Kristen W., Valerie R., Junie A., Nicole H.
- Other Attendees: Lisa U., Jessica A., Elizabeth U., Derek S., Stephanie S., Linda N., Kendra M., Kirk S., Debbie R., Matt W., Mike U., Su M.

1. Call to Order - 7:32pm

2. President's Report

- a. President's Statement on the Board's Decision Regarding Katelyn Sullivan.
 - i. Ron V. began the meeting by reading a prepared statement regarding the Board's decision not to offer Katelyn Sullivan a contract for the 2023-24 Marching Band season. It read as follows:

“Last week communication was sent from the Board to parents to inform everyone of a decision that was reached to not offer Guard Director, Katelyn Sullivan, a contract for the upcoming season. As explained in that email, the Band Booster organization has, for several years, been the funding source for numerous leadership positions. It was the determination of the Board that, while existing contracts for all band leadership positions had expired at the end of the school year, the Board would not consider funding a new contract for Ms. Sullivan for the upcoming season.

The Board remains committed to the Band Booster's three-fold roll as an organization, namely,

1. To support the new Band Director in implementing his marching band program.
2. To provide fundraising support for marching band programs.
3. To step in and provide funding, at the request of the Band Director, when/if there is a need that could enhance the experience for our students, and one for which the existing school budget cannot or is not able to support.

Under these principles, we believe that our Band Director has the sole responsibility to hire the staff he needs to carry out the program he wants to build. For positions above and beyond those already allocated by the CV School Board, there will continue to be the ability for the Band Booster organization to step in and fund additional positions, at the request of the Band Director and with approval of the Band Booster Board.



CUMBERLAND VALLEY BAND BOOSTERS

Cumberland Valley Marching Band

P.O. Box 173

New Kingstown, PA 17072

With regards to the decision to not offer a new contract to Ms. Sullivan, the Board reaffirms our commitment that the Band Director should be able to name the staff he wants; however, the Board can also fund or not fund any contract it feels is not in the best interest of the program. In the event there is a conflict, the remedy would be for the school district to fund the position. “

- ii. Ron then said that questions regarding this statement would be taken and addressed later in the meeting during *New Business*.

- b. Ron V. and other staff members have had several conversations about the upcoming season with the new Band Director, Mr. Farkas. He is very excited to be coming on board and looking forward to a great season. He was hoping to be a part of this meeting, but could not make it because he was already meeting with other school district officials during this time.

- c. Ron V. also had a very good and productive conversation with Dr. Blanchard and Dr. Rawls about the marching band’s upcoming season, and about the expectations and the role of the Band Boosters. While many decisions will be made once Mr. Farkas begins, all parties are looking forward to working together. More information about the upcoming season will be relayed soon.

- d. Su M. asked if Mr. Farkas is open to hearing from parents who may have questions or concerns. Ron stated that Mr. Farkas seems very open to talking with parents. However, because Mr. Farkas does not have a school email yet, Ron will need to first get his permission before giving out his personal contact information.

3. Directors' Reports - There is no Director’s Report at this time.

4. Treasurer’s Report

- a. The Financial Summary below, covering May 18- June 15, 2023, was presented on the screen at the meeting.



CUMBERLAND VALLEY BAND BOOSTERS
Cumberland Valley Marching Band
 P.O. Box 173
 New Kingstown, PA 17072

CVBB Finance Summary June 15, 2023

Account	Balance	Available
Checking	\$17,487.62	\$17,727.24
Money Market	\$30,005.61	\$30,005.61
Cash on Hand	\$0.00	\$0.00
Credit Card	\$0.00	
Totals	\$47,493.23	\$47,732.85

Outstanding	Debits	Credits
Outdoor Staff 11/13/22	\$350.00	
Indoor Staff 3/26/23	\$550.00	
KIDA Fees	\$75.00	
Remembursements	\$93.50	
Indoor Music 2/26/23 (FJH Music)	\$500.00	
Deposit		\$239.62
Totals	\$1,568.50	\$239.62

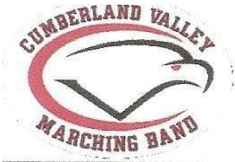
	Income	Expense	Total	Notes
Fry Wagon	\$6,121.00	\$65.56	\$6,055.44	
Other GF Fundraiser	\$342.40		\$342.40	Raiseright, Echos
Other Income	\$1,590.16		\$1,590.16	Indoor Perc, Banquet, Donations
Administrative Costs		\$1,738.89	-\$1,738.89	Truck, bank fees, Paypal, Cash, QuickBooks
		Total	\$6,249.11	

b. Financial Report

- i. There currently are several checks for staff payments that have not been cashed yet, as noted on the summary. Also, there is still a reimbursement for supplies that needs to be made in the amount of \$93.50.
- ii. The outstanding deposit of \$239.62 is for money that has been received through the Venmo account for various things.
- iii. The “Other GF Fundraiser” income is primarily from RaiseRight and donations still coming in from Echoes in the Dome/Valley.
- iv. Under Administrative Costs, the “Cash” expense is for cash withdrawals that we make prior to fundraising events so that we have cash on hand.
- v. A member asked what RaiseRight is. Steph S. stated that it is an app where people can purchase gift cards to use at various stores and restaurants, and when purchased, the marching band receives a percentage of the proceeds. She also stated that she will give Amanda N. or Maureen D. more information about it. Generally, the Board provides information about this program to members at the beginning of the season. However, everyone agreed that information and reminders need to be provided more often throughout the year.

c. 2023-24 Budget

- i. The 2023-24 Proposed Budget below was presented on the screen at the meeting.



CUMBERLAND VALLEY BAND BOOSTERS
Cumberland Valley Marching Band
 P.O. Box 173
 New Kingstown, PA 17072

	Expenses	Budget Income	Difference
Echoes in the Valley			
Totals	\$ 11,350.00	\$ 15,300.00	\$ 3,950.00
Echoes in the Dome			
Totals	\$ 7,500.00	\$ 8,550.00	\$ 1,050.00
Outdoor Program			
Totals	\$ 35,175.00	\$ 17,650.00	\$ (17,525.00)
Indoor Percussion			
Totals	\$ 18,250.00	\$ 3,250.00	\$ (15,000.00)
Indoor Guard			
Totals	\$ 53,000.00	\$ 23,750.00	\$ (29,250.00)
Staff			
Outdoor	\$ 17,000.00	\$ -	\$ (17,000.00)
Totals	\$ 17,000.00	\$ -	\$ (17,000.00)
Administrative			
Totals	\$ 12,095.00	\$ 50.00	\$ (12,045.00)
Vehicles			
Totals	\$ 22,040.72	\$ -	\$ (22,040.72)
Expenses Grand Totals	\$ 176,410.72	\$ 68,550.00	\$(107,860.72)
Football Concessions			
Totals	\$ 17,500.00	\$ 34,000.00	\$ 16,500.00
Fry Wagon			
Totals	\$ 10,012.00	\$ 25,500.00	\$ 15,488.00
PIAA			
Totals	\$ -	\$ -	\$ -
Fundraisers			
Totals	\$ 4,850.00	\$ 24,550.00	\$ 19,700.00
Basic Fundraising Totals	\$ 32,362.00	\$ 84,050.00	\$ 51,688.00

- ii. The Board is required to present a proposed budget to the membership in June. The numbers in this year's budget were based on projections from the previous Board. However, actual numbers are yet to be determined because the new Band Director will need to provide his input and oversight into the budget's development.
- iii. This is a fluid document and a guideline for the Board and Director to use when making financial decisions. Thus, members should realize that these numbers will most likely be adjusted as the season moves forwards and changes are made by the new Band Director.



CUMBERLAND VALLEY BAND BOOSTERS

Cumberland Valley Marching Band

P.O. Box 173

New Kingstown, PA 17072

5. Indoor Update - There is no Indoor Update at this time.

6. Secretary's Report

- a. May 18, 2023 Minutes
 - i. A Motion was made to approve the Minutes from the May 18, 2023 Band Booster Meeting by Junie A.
 - ii. The Motion was seconded by Valerie R.
 - iii. The Motion to approve the Minutes from the May 18, 2023 meeting was unanimously passed.
- b. Contact Information
 - i. The Board is working to consolidate all member contact information into one usable list. We are pulling information from many different places and will do our best to get everything streamlined soon.
 - ii. Val R. asked everyone to please reach out if they aren't getting emails from the Board. She also thanked Kristen W. for pulling this information together.

7. Committee Reports

- a. Overview of New Committee Assignments
 - i. Board members have been assigned to oversee the following Committees:
 1. Band Banquet - Maureen D.
 2. Fundraising - Amanda N.
 3. Chaperones - Kristen W.
 4. Concessions - Val R.
 5. Fry Wagon - Amanda N.
 6. Sewing - Nicole H.
 7. Equipment - Junie A.
- b. Communication Initiatives - Ron V. reported that the Board is going to start focusing on fundamentals regarding how the Boosters operate. This includes, but is not limited to:
 - i. Streamlining and consolidating communications;
 - ii. Expanding communications and broadening outreach among current and alumni members;
 - iii. Centralizing Booster information and administrative rights to contact lists, Booster email addresses, social media sites, etc., to prevent the misuse of Booster information and to ensure smooth transitions in the future; and
 - iv. Eventually codifying much of this in the Bylaws so that it is consistently executed from year to year.
- c. Chaperoning



CUMBERLAND VALLEY BAND BOOSTERS

Cumberland Valley Marching Band

P.O. Box 173

New Kingstown, PA 17072

- i. Ron V. reported that the Board is working to reevaluate and redefine the Band Booster's chaperoning guidelines.
- ii. Guidelines need to align with the District policies and with how other organizations such as ours function when it comes to chaperoning.
- iii. Guidelines also need to be written in a way so that they are consistently carried out.
- iv. Drs. Rawls and Blanchard informed us that we are the largest and most unique organizations in the District. However, we are inconsistent with our guidelines and with our clearances, and these will be a big focus of what we work on over the coming months.

8. New Business

a. Status of the Band

- i. Lisa U. reported that although we know a few things, we are still in the dark about a lot of what is happening with the season.
 - Music has been ordered for the show.
 - Existing staff have signed the band up for competitions.
 - The District informed staff that we cannot do as many shows this year as we have done in the past. Staff had scheduled competitions for all available weekends, but were told to cancel some, including Southwestern. So now the marching band will be competing in only four shows this season: two shows in September, our home show (Echoes in the Valley) in October, and then Championships in November.
 - Parents also asked when we were going to start practicing. Lisa responded that she doesn't know yet and that there are concerns that the District is dragging their feet to keep us from being ready to perform.
- ii. Ron V. reported that we are having continual conversations with the Administration, and that everything is very fluid at this point. Thus, he doesn't want any of us to speculate at this point about what is happening and why.
- iii. Mr. Farkas is very anxious and excited to get started and has been pushing for us to be allowed to start practicing. Based on discussions between him and the District, it is reported that the delay is coming to an end and we will be able to proceed with the season very soon.

b. Website - cvbb.org

- i. To consolidate communications, the Board will ask Steve F., our website "guru," to change the contact information there and start using only the cvmbbcommunications@gmail.org address.
- ii. We are aware that the website needs to be cleaned up and information needs to be updated. The Board will reach out to Steve to start that process and make it more appealing and user-friendly

c. Contacts & Communication



CUMBERLAND VALLEY BAND BOOSTERS

Cumberland Valley Marching Band

P.O. Box 173

New Kingstown, PA 17072

- i. Using Google tools, we have consolidated and then divided all of our contacts into two lists: 1) current students and staff; and 2) alumni and former members/staff. We will begin to use these lists independently in our outreach efforts.
 - ii. Many students have given the Board their school email address (an “@cvschools.org” email) to use for communication. However, we are unable to send information to those addresses. The Board will work on reaching out to people whose emails are blocked or “bounce back” to try to get an alternate address.
 - iii. There currently are multiple FB and Instagram pages that have been and continue to be used to reach out to members, alumni and families. Staff is hoping to start consolidating these pages/groups and to change ownership of them to the president@cvbb.org address, so that we can streamline communications and also reach as many people as possible with our news and updates.
 - iv. Once the new Band Director comes on board, we hope to meet with him and set up a form to use to start gathering information from students and families, as well as a Remind account or something similar so that we can reach everyone in real time.
- d. Zoom Recordings
- i. Mario D. asked if the Zoom meeting is being recorded and if it will be posted online. He offered his help and suggested that it could be uploaded to a private Youtube channel.
 - ii. Ron V. said that he believed he was recording the meeting and that he would try to post it. He will reach out if he needs assistance.
- e. Fry Wagon New Event: Wednesday, August 9 (Rain Date - August 11) - Winding Creek Elementary Back to School Night

9. Meeting Adjourned - 8:30pm

- a. A Motion was made to adjourn by Stephanie S.
- b. The Motion was seconded by Junie A.
- c. The Motion to adjourn was unanimously passed.

The next Band Booster Meetings will be held on July 20, 2023:

Executive Session - 6:30pm

Band Booster Meeting - 7:30pm

Location TBD